

Jersey Electricity plc Privacy Notice for suppliers

Jersey Electricity plc (JE) is a vertically integrated power utility dealing in the importation, generation, transmission and distribution of electricity. We are the sole supplier of electricity in Jersey, serving around 50,000 domestic and commercial customers. Providing affordable, secure and sustainable energy is our core objective.

In purchasing goods and services from our suppliers, we will collect small amounts of their personal data. JE is committed to ensuring privacy is protected and acts in compliance with the Data Protection (Jersey) Law 2018 and the General Data Protection Regulation (2016/679). This privacy notice sets out how JE processes personal data in respect of individuals who are suppliers and further sets out the rights of such data subjects in respect of their personal data.

Terms such as personal data, data controller and others pertinent to this Privacy Notice are defined by article 1 of the Data Protection (Jersey) Law 2018 (DPJL), which can be viewed [here](#).

By 'we', 'us', 'our' we mean Jersey Electricity plc, which is a data controller in respect of your data, PO Box 45, The Powerhouse, Queens Road, St Helier, Jersey. JE4 8NY. By 'you', 'your' we mean any individual supplier.

1. The information we collect:

We need to collect certain personal data and other information from you in order to purchase goods and / or services from you. We collect this personal data when you communicate with us in person or by letter, phone, email or social media. The personal data we collect is:

- Your title, name and address, your other contact details e.g. your telephone and email address for billing and contract management purposes;
- Financial information e.g. your bank account details for paying your invoices;
- If you visit our shops we may record your image on our CCTV systems. We do this for reasons of security to protect our staff, customers, premises and other assets;
- If you visit any of our websites we collect your IP address, details of the browser software you are using and we record what you do on our websites. We do this using cookies. For more information on these please visit: www.jec.co.uk/cookies;
- Personal information on your employees who may carry out work for us on your behalf.

2. Information we receive or collect from others i.e. third parties:

JE does not routinely collect any personal data from third parties but we may carry out credit checks and / or research on publicly available sources on your business prior to engaging with you.

3. What we do with your personal data:

a. The purposes for which personal data are intended to be processed:

1. Correspond with you in respect of the goods and /or services that we are purchasing from you;
2. Respond to your questions;
3. Identify you;
4. Staff training;
5. Product development;
6. Market research;
7. Ensure your health and safety and that of our staff, contractors, subcontractors and other third parties who may be involved in the provision of an energy supply or other goods and services to you or other clients of JE;
8. Manage and enhance our websites;
9. General business administration in respect of the JE businesses;
10. Compliance with all laws, regulations and other standards applicable to JE;
11. Protect our legal rights and legitimate interests;

b. The legal basis for our processing of your personal data are:

1. Contract;
2. Legitimate interests.

c. Details of any legitimate interests pursued by JE, if our processing of your personal data is based on those interests:

1. To meet our stated objectives;
2. To run the business as efficiently as possible;
3. To ensure our range of products and services best meets the needs of our clients;
4. To enhance the functionality and security of our systems and to ensure these best meet the needs of our customers and visitors to our websites;
5. To ensure JE meets all legal, regulatory and ethical obligations incumbent upon it;
6. To safeguard the interests of our various stakeholders.

5. Who we pass your personal data to, if we pass this on to any third parties:

1. Other goods and/or services or in connection with the provision of our websites, technical support and security services;
2. Payment processors;
3. Delivery/logistics service providers;
4. Marketing and research agencies;
5. Credit reference agencies;
6. Auditors;
7. Insurers;
8. Any third party in connection with the enforcement of our Terms and Conditions or for the protection of our rights or those of a third party, our staff, customers or others in connection with the protection of our assets or the safety of any person, the recovery of amounts due to us, to respond to any claims against us and to prevent illegal activity;
9. Government departments, including, when required by law, the Police;
10. Regulators or other legally appointed organisations.

Should your personal data be passed on to a third party providing services to JE that require them to process your personal data then JE will seek to enter into an agreement with that third party setting out the respective obligations of each party and to agree terms to ensure compliance with the DPJL or equivalent legislation.

6. European Economic Area

JE does not intend to transfer personal data to any other country outside the European Economic Area. Any information that JE stores and / or processes in Jersey is on the basis of the adequacy ruling awarded to Jersey. In the event that JE does transfer personal data to any other country outside the European Economic Area, it will ensure it does so in accordance with Chapter V of the General Data Protection Regulation.

7. The period for which the personal data will be stored, or if that is not possible, the criteria used to determine that period:

JE will store your personal data for a period which is appropriate to the purpose for which it is collected and processed, including to meet any legal, accounting or other regulatory/reporting requirements. Our usual practice with regard to personal data held in respect of suppliers is to keep records regarding their identity and the operation of their account for 10 years from the date of contract. If you write to us we would routinely keep your correspondence, together with any reply and other relevant information, for three years from the date of the conclusion of the matter.

8. Data subjects' rights

a. Data subjects have the following rights regarding data processing, and the data that is recorded about them:

1. To make subject access requests regarding the category and nature of information held, the purpose for which it is held, details of any processing performed, the period for which it is to be held and to whom it has been disclosed.
2. To prevent processing likely to cause damage or distress.
3. To prevent processing for purposes of direct marketing.
4. To be informed about the mechanics of automated decision-taking processes that will significantly affect them.
5. To not have significant decisions that will affect them taken solely by automated processes.
6. To sue for compensation if they suffer damage by any contravention of the DPJL.
7. To take action to rectify, block, erase, including the right to be forgotten, or destroy inaccurate data.
8. To have personal data provided to them in a structured, commonly used and machine-readable format, and the right to have that data transmitted to another controller.
9. To object to any automated profiling that is occurring without consent. This is linked to the rights of the data subject to object to profiling and to be informed about the existence of profiling, of measures based on profiling and the envisaged effects of profiling on the individual.
10. Data subjects have the right to complain to JE in respect of the processing of their personal data.

11. To lodge a complaint with the relevant supervisory authority.

9. Automated decision-making:

JE does not carry out any automated-decision making.

11. Contact us:

Telephone: 01534 505460

Email: dp@jec.co.uk

Postal: Attention: Data Protection

Jersey Electricity plc

PO Box 45

The Powerhouse

Queens Road

St Helier

Jersey

JE4 8NY

JE will review this privacy notice periodically and will post updates on our website.

6 December 2018